

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 DECEMBER 2017 TO 31 MARCH 2018**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 DECEMBER 2017 TO 31 MARCH 2018**

|   | <b>MATTER TO BE DECIDED</b>                     | <b>DECISION MAKER AND DATE</b> |                  |
|---|---|--------------------------------|------------------|
| 1 | Determination of Council Tax Base 2018/19       | Council                        | 6 December 2017  |
| 2 | Initial Budget Proposals 2018/19                | Council                        | 6 December 2017  |
| 3 | Capital Programme 2018/19                       | Executive Board                | 18 January 2018  |
| 4 | School Admission Arrangements 2019              | Executive Board                | 18 January 2018  |
| 5 | Runcorn De-linking of the Silver Jubilee Bridge | Executive Board                | 14 December 2017 |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|

### Resources Portfolio

|   |                            |  |  |  |                                |
|---|----------------------------|--|--|--|--------------------------------|
| Determination of Council Tax Base 2018/19 | Council<br>6 December 2017 | To seek approval for the 2018/19 Council Tax Base for the Borough.           |  |  | Operational Director - Finance |
| Initial Budget Proposals 2018/19          | Council<br>6 December 2017 | To seek approval of the initial set of revenue budget proposals for 2018/19. |  |  | Operational Director - Finance |

### Children Young People and Families Portfolio

|                                    |                                    |   |   |   |   |
|------------------------------------|------------------------------------|---|---|---|---|
| Capital Programme 2018/19          | Executive Board<br>18 January 2018 | To approve the proposed Capital programme for works to be undertaken at a number of Halton schools/educational establishments during 2018/19. |   | Schools Capital Funding Allocations - Department for Education; available from 2nd floor Rutland House, Halton Lea, Runcorn | Martin West<br><a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a> |
| School Admission Arrangements 2019 | Executive Board<br>18 January 2018 | To approve the Council's School Admissions Policy for the September 2019 intake for all community and voluntary controlled                    | A six week Statutory consultation will take place between 1 October 2017 and 31 January 2018, |   | Martin West<br><a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a> |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken   | Consultees and Consultation method  | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---|---|-----------------------------|------------------------------|
|              |                         | <p>schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.</p> | <p>via the Council's web site and the Local Authority Circular to all primary and secondary schools. Neighbouring Local Authorities, Academy and Free Schools (who are their own admission authority) and the Diocesan authorities representing voluntary aided schools in Halton are also consulted.</p> <p>Representations can only be made as part of the statutory consultation process, the deadline for which is 17 November 2017. Once the arrangements are determined, objections can only be made to the</p> |                             |                              |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method                                | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|---|-----------------------------|------------------------------|
|              |                         |                                       | Office of the Schools Adjudicator, within a prescribed timescale. |                             |                              |

**Physical Environment Portfolio, Resources Portfolio and Transportation Portfolio**

|   |  |   |  |  |   |
|---|--|---|--|--|---|
| Runcorn De-linking of the Silver Jubilee Bridge | Executive Board<br>14 December<br>2017 | To consider options for delivering the de-linking of the Silver Jubilee Bridge. |  |  | Wesley Rourke<br><a href="mailto:wesley.rourke@halton.gov.uk">wesley.rourke@halton.gov.uk</a> |
|---|--|---|--|--|---|

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill